



Cyngor Gwasanaethau Gwirfoddol Sir
Ddinbych
Creu Cymunedau Cryf trwy Weithredu
Gwirfoddol
Denbighshire Voluntary Services Council
Building Resilient Communities through
voluntary action

DenbighshireVolunteers.net



GwirfoddolwyrSirDdinbych.net



Cefnogi Trydydd
Sector Cymru
Third Sector
Support Wales

[\[Scroll down for the English\]](#)

Hysbysiad Preifatrwydd Cyngor Gwasanaethau Gwirfoddol Sir Ddinbych ar gyfer rhanddeiliaid, defnyddwyr y gwasanaeth, hyfforddeion, gwirfoddolwyr a'r rhai sy'n bresennol mewn digwyddiadau.

Mae'r polisi preifatrwydd hwn yn nodi sut mae CGGSDd yn defnyddio ac yn diogelu unrhyw wybodaeth rydych chi'n ei rhoi i CGGSDd.

Mae CGGSDd wedi ymrwmo i sicrhau bod eich preifatrwydd chi'n cael ei ddiogelu. Os ydym ni'n gofyn i chi ddarparu gwybodaeth benodol sy'n golygu y gellir eich adnabod chi wrth ddefnyddio'r wefan hon, yn gallwn eich sicrhau y bydd y wybodaeth honno'n cael ei defnyddio'n unol â'r datganiad preifatrwydd hwn yn unig.

Gallai CGGSDd newid y polisi hwn o dro i dro trwy ddiweddarau'r dudalen hon. Dylech wirio'r dudalen hon o dro i dro i sicrhau eich bod chi'n hapus ag unrhyw newidiadau. Mae'r polisi hwn yn effeithiol o 21 Mai 2018.

Eich data personol – beth yw ystyr hyn?

Mae data personol yn golygu unrhyw ddata sy'n ei gwneud yn bosibl adnabod unigolyn byw. Mae prosesu data personol (casglu, storio, defnyddio, newid, rhannu neu ddifa gwybodaeth personol) yn cael ei lywodraethu gan Reoliad Diogelu Data Cyffredinol 2016/679 (sy'n cael ei adnabod fel GDPR).

Yr hyn rydym ni'n ei gasglu

Gallm gasglu'r wybodaeth a ganlyn:

- eich enw chi ac enw eich mudiad
- gwybodaeth gysylltu, yn cynnwys cyfeiriad e-bost
- gwybodaeth ddemograffig megis cod post

Sut ydym ni'n prosesu eich data personol?

Mae CGGSDd yn cydymffurfio gyda'i ymrwymadau dan GDPR trwy gadw data personol yn gyfredol; trwy ei storio a'i ddifa'n diogelu; trwy beidio â chasglu na chadw gormodedd o ddata; trwy ddiogelu data personol rhag ei golli, camddefnyddio, mynediad diawdurdod a'i ddatgelu'n ddiawdurdod, a thrwy sicrhau bod mesurau technegol priodol yn bodoli i ddiogelu data personol.

Rydym ni'n defnyddio eich data personol at y dibenion a ganlyn: –

- Darparu'r gwasanaethau rydych chi wedi gofyn amdanynt gennym ni

Canolfan Naylor Leyland, Naylor Leyland Centre
Stryd y Ffynnon, Rhuthun, Well Street, Ruthin, Sir Ddinbych, LL15 1AF Denbighshire, LL15 1AF
Ffôn/Tel: 01824 702441 e.bost/e.mail: office@dvsc.co.uk gwefan/website www.dvsc.co.uk

NEWVOL – Cwmni cyfyngedig drwy warant / Company limited by guarantee 3132487 Elusen Gofrestredig / Registered Charity 1054322



- Cydymffurfio gyda gofynion adrodd yn ôl cyllidwyr ein prosiectau
- Gwerthuso effaith gwasanaethau ar unigolion a mudiadau fu'n cymryd rhan
- At ddibenion archwilio a dilysu
- I'ch hysbysu chi am wasanaethau, gweithgareddau neu ddigwyddiadau tebyg gennym ni neu fudiadau Trydydd Sector eraill

Beth rydym ni'n ei wneud gyda'r wybodaeth a gesglir

Mae'r wybodaeth yn ofynnol er mwyn i ni ddeall eich hanghenion chi a darparu gwell gwasanaethau i chi, ac yn benodol am y rhesymau a ganlyn:

- Cadw cofnodion mewnol.
- Gallem ddefnyddio'r wybodaeth i wella ein cynhyrchion a'n gwasanaethau.
- Gallem anfon negeseuon e-bost yn hyrwyddo cynhyrchion newydd, cynigion arbennig neu wybodaeth arall y tybiwn y byddai o ddiddordeb i chi, gan ddefnyddio'r cyfeiriad e-bost a ddarparwyd gennych chi.
- Gallem hefyd, o dro i dro, ddefnyddio eich manylion i gysylltu gyda chi at ddibenion ymchwil i'r farchnad. Gallem gysylltu gyda chi trwy e-bost, ar y ffôn neu trwy'r post. Gallem ddefnyddio'r wybodaeth i addasu'r wefan yn unol â'ch diddordebau chi.

Diogeledd

Rydym ni wedi ymrwmo i sicrhau bod eich gwybodaeth chi'n ddiogel. Er mwyn atal mynediad diawdurdod neu ddatgelu diawdurdod, rydym ni wedi rhoi gweithdrefnau ffisegol, electronig a rheolaethol addas yn eu lle i ddiogelu'r wybodaeth rydym ni'n ei chasglu.

Beth yw'r sail gyfreithiol ar gyfer prosesu eich data personol chi?

Caniatâd – gofynnwn am ganiatâd clir i ni brosesu eich data personol at y dibenion a restrwyd uchod. Ni fydd eich data chi'n cael ei brosesu os nad ydym ni'n derbyn eich caniatâd chi i wneud hynny.

Rhannu eich data personol

Ni fydd CGGSDd yn rhannu eich gwybodaeth chi oni bai ein bod ni wedi derbyn caniatâd clir gennych chi i wneud hynny ymlaen llaw. Bydd eich gwybodaeth yn cael ei throsglwyddo yn unig ar gyfer y dibenion y defnyddir eich data personol chi, fel y rhestrir uchod.

Ni fyddwn ni'n trosglwyddo eich gwybodaeth chi i fudiad arall er mwyn iddynt ddefnyddio dulliau marchnata uniongyrchol o'ch rhan chi neu eich mudiad chi.

Pa mor hir rydym ni'n cadw eich data personol chi?

Ni chedwir eich data'n hirach na'r cyfnod sy'n ofynnol i gwblhau dibenion prosesu eich data, fel y rhestrwyd uchod.



Cyngor Gwasanaethau Gwirfoddol Sir
Ddinbych
Creu Cymunedau Cryf trwy Weithredu
Gwirfoddol
Denbighshire Voluntary Services Council
Building Resilient Communities through
voluntary action

DenbighshireVolunteers.net



GwirfoddolwyrSirDdinbych.net



Cefnogi Trydydd
Sector **Cymru**
Third Sector
Support **Wales**

Eich hawliau chi o ran eich data personol chi

Mae gennych chi'r hawliau isod yng nghyswllt eich data personol:

- Yr hawl i ofyn am gopi o'ch data personol chi a gedwir gan CGGSDd;
- Yr hawl i ofyn i CGGSDd gywiro unrhyw ddata personol os canfyddir ei fod yn anghywir neu'n hen;
- Yr hawl i ofyn am ddileu eich data personol pan nad yw'n angenrheidiol i CGGSDd gadw'r data mwyach;
- Yr hawl i ofyn i CGGSDd ddarparu eich data personol i chi a, lle bo'n bosibl, i drosglwyddo'r data'n uniongyrchol i reolydd data arall;
- Yr hawl, lle bo anghydfod yng nghyswllt cywirdeb neu brosesu eich data personol, i ofyn am gyfyngu ar unrhyw brosesu pellach;
- Yr hawl i wrthwynebu prosesu eich data personol;
- Yr hawl i gyflwyno cwyn i Swyddfa'r Comisiynydd Gwybodaeth.

Rheoli eich gwybodaeth bersonol

Gallech ddewis cyfyngu ar gasglu neu defnyddio eich gwybodaeth bersonol chi yn y dulliau a ganlyn:

- os ydych chi wedi cytuno'n flaenorol i ni ddefnyddio eich gwybodaeth bersonol at ddibenion marchnata uniongyrchol, fe gewch chi newid eich meddwl ar unrhyw adeg trwy ysgrifennu atom ni neu anfon e-bost i ni - office@dvsc.co.uk

Ni wnawn ni werthu, dosbarthu neu brydlesu eich gwybodaeth bersonol chi i drydydd partïon oni bai ein bod ni wedi cael eich caniatâd chi i wneud hynny, neu ei bod yn ofynnol i ni wneud hynny yn ôl y gyfraith. Gallem ddefnyddio eich gwybodaeth bersonol chi i anfon gwybodaeth hyrwyddo atoch chi am drydydd partïon y credwn a fyddai o ddiddordeb i chi.

Cewch ofyn am fanylion gwybodaeth bersonol rydym ni'n ei chadw amdanoch chi dan Reoliadau Diogelu Data Cyffredinol 2018. Os hoffech chi gael copi o'r wybodaeth sydd gennym ni amdanoch chi, gofynnir i chi ysgrifennu at y cyfeiriad a ganlyn, os gwelwch yn dda: CGGSDd, Canolfan Naylor Leyland, Stryd y Ffynnon, Rhuthun, LL15 1AF.

Os ydych chi'n credu bod unrhyw wybodaeth sydd gennym ni amdanoch chi'n anghywir neu'n anghyflawn, ysgrifennwch atom ni neu anfon neges e-bost atom ni gynted ag y bo modd, os gwelwch yn dda, i'r cyfeiriad uchod. Gwnawn gywiro unrhyw wybodaeth a ganfyddir ei bod yn anghywir yn ddioed.

Dolenni i wefannau eraill

Canolfan Naylor Leyland, Naylor Leyland Centre
Stryd y Ffynnon, Rhuthun, Well Street, Ruthin, Sir Ddinbych, LL15 1AF Denbighshire, LL15 1AF
Ffôn/Tel: 01824 702441 e.bost/e.mail: office@dvsc.co.uk gwefan/website www.dvsc.co.uk

NEWVOL – Cwmni cyfyngedig drwy warant / Company limited by guarantee 3132487 Elusen Gofrestredig / Registered Charity 1054322



Cyngor Gwasanaethau Gwirfoddol Sir
Ddinbych
Creu Cymunedau Cryf trwy Weithredu
Gwirfoddol
Denbighshire Voluntary Services Council
Building Resilient Communities through
voluntary action

DenbighshireVolunteers.net



GwirfoddolwyrSirDdinbych.net



Cefnogi Trydydd
Sector **Cymru**
Third Sector
Support **Wales**

Mae gwefannau CGGSDd yn defnyddio cwcis, a chewch ddarllen ein polisi cwcis yma. Mae ein gwefannau hefyd yn cynnwys dolenni i wefannau eraill o ddi-ddordeb. Fodd bynnag, unwaith eich bod chi wedi defnyddio'r dolenni hyn i adael ein gwefan ni, dylech nodi nad oes gennym ni unrhyw reolaeth dros y gwefannau eraill hyn. Felly, ni fedrwn fod yn gyfrifol am ddiogelu a phreifatrwydd unrhyw wybodaeth rydych chi'n ei darparu tra'n ymweld a gwefannau o'r fath ac nid yw gwefannau o'r fath wedi'u llywodraethu gan y datganiad preifatrwydd hwn.

Trosglwyddo data dramor

Lle bo CGGSDd yn defnyddio platfformau y tu allan i'r Deyrnas Unedig i brosesu data (megis Survey Monkey), rydym wedi bodloni ein hunain bod y platfformau hyn yn cadw at fframweithiau cydnabyddedig, megis yr 'EU-US Privacy Shield Framework', a gyflwynwyd gan y Comisiwn Ewropeaidd ac Adran Fasnach yr Unol Daleithiau ynghylch casglu, defnyddio a chadw data personol gan aelod wledydd yr Undeb Ewropeaidd, a bod ganddynt fesurau digonol yn eu lle i ddiogelu eich data chi a chydymffurfio gyda GDPR.

Gwneud penderfyniadau'n awtomatig

Nid ydym yn gweithredu gwneud penderfyniadau'n awtomatig gyda'ch data personol chi.

Prosesu ychwanegol

Os ydym ni'n dymuno defnyddio eich data personol chi at ddiben newydd, nad yw wedi'i gwmpasu gan yr Hysbysiad Diogelu Data hwn, yna fe wnawn ni ddarparu hysbysiad newydd i chi'n esbonio'r defnydd newydd hwn cyn i ni ddechrau'r prosesu, ac yn nodi'r dibenion perthnasol a'r amodau prosesu. Lle a phryd bynnag y bo'n ofynnol, gwnawn geisio eich caniatâd chi cyn y prosesu newydd.

Manylion cyswllt

Er mwyn gweithredu eich holl hawliau perthnasol, gofyn cwestiynau neu gyflwyno cwyn, dylech gysylltu gyda CGGSDd i ddechrau ar 01824 702 441 neu trwy e-bost i office@dvsc.co.uk neu'r post i Ganolfan Naylor Leyland, Stryd y Ffynnon, Rhuthun, LL15 1AF.

Canolfan Naylor Leyland, Naylor Leyland Centre
Stryd y Ffynnon, Rhuthun, Well Street, Ruthin, Sir Ddinbych, LL15 1AF Denbighshire, LL15 1AF
Ffôn/Tel: 01824 702441 e.bost/e.mail: office@dvsc.co.uk gwefan/website www.dvsc.co.uk

NEWVOL – Cwmni cyfyngedig drwy warant / Company limited by guarantee 3132487 Elusen Gofrestredig / Registered Charity 1054322



Cyngor Gwasanaethau Gwirfoddol Sir
Ddinbych
Creu Cymunedau Cryf trwy Weithredu
Gwirfoddol
Denbighshire Voluntary Services Council
Building Resilient Communities through
voluntary action

DenbighshireVolunteers.net



GwirfoddolwyrSirDdinbych.net



Cefnogi Trydydd
Sector **Cymru**
Third Sector
Support **Wales**

DVSC Privacy notice for stakeholders, service users, trainees, volunteers and event attendees

This privacy policy sets out how DVSC uses and protects any information that you give DVSC.

DVSC is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this website, then you can be assured that it will only be used in accordance with this privacy statement.

DVSC may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. This policy is effective from 21st May 2018.

Your personal data – what is it?

Personal data means any data which identifies a living person. Processing personal data (collecting, storing, using, altering, sharing or destroying personal information) is governed by the General Data Protection Regulation 2016/679 (known as GDPR).

What we collect

We may collect the following information:

- name and organisation name
- contact information including email address
- demographic information such as postcode

How do we process your personal data?

DVSC complies with its obligations under GDPR by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes: –

- To deliver the services you've requested from us
- To fulfil the reporting requirements of our project funders
- To evaluate the impact of services on the individuals and organisations who took part
- For audit and verification purposes

Canolfan Naylor Leyland, Naylor Leyland Centre
Stryd y Ffynnon, Rhuthun, Well Street, Ruthin, Sir Ddinbych, LL15 1AF Denbighshire, LL15 1AF
Ffôn/Tel: 01824 702441 e.bost/e.mail: office@dvsc.co.uk gwefan/website www.dvsc.co.uk

NEWVOL – Cwmni cyfyngedig drwy warant / Company limited by guarantee 3132487 Elusen Gofrestredig / Registered Charity 1054322



Cyngor Gwasanaethau Gwirfoddol Sir
Ddinbych
Creu Cymunedau Cryf trwy Weithredu
Gwirfoddol

Denbighshire Voluntary Services Council
Building Resilient Communities through
voluntary action

DenbighshireVolunteers.net



GwirfoddolwyrSirDdinbych.net



Cefnogi Trydydd
Sector **Cymru**
Third Sector
Support **Wales**

- To inform you about similar services, activities or events from ourselves and other Third Sector Organisations

What we do with the information we gather

We require this information to understand your needs and provide you with a better service, and in particular for the following reasons:

- Internal record keeping.
- We may use the information to improve our products and services.
- We may periodically send promotional emails about new products, special offers or other information which we think you may find interesting using the email address which you have provided.
- From time to time, we may also use your information to contact you for market research purposes. We may contact you by email, phone or mail. We may use the information to customise the website according to your interests.

Security

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect.

What is the legal basis for processing your personal data?

Consent – We ask that clear consent is given for us to process your personal data for the purposes listed above. Your data will not be processed should we not receive your consent to do so.

Sharing your personal data

DVSC will not pass on your information unless we have received your clear consent to do so beforehand. Your information will only be passed on in order to complete the purposes for which we use your personal data as listed above.

We will never pass on your information to another organisation for them to market directly to you or your organisation.

How long do we keep your personal data?

Your data is kept for no longer than necessary to complete the purposes for processing your data as listed above.

Your rights and your personal data

You have the following rights with respect to your personal data:

- The right to request a copy of your personal data which DVSC holds about you;

Canolfan Naylor Leyland, Naylor Leyland Centre
Stryd y Ffynnon, Rhuthun, Well Street, Ruthin, Sir Ddinbych, LL15 1AF Denbighshire, LL15 1AF
Ffôn/Tel: 01824 702441 e.bost/e.mail: office@dvsc.co.uk gwefan/website www.dvsc.co.uk

NEWVOL – Cwmni cyfyngedig drwy warant / Company limited by guarantee 3132487 Elusen Gofrestredig / Registered Charity 1054322



Cyngor Gwasanaethau Gwirfoddol Sir
Ddinbych
Creu Cymunedau Cryf trwy Weithredu
Gwirfoddol
Denbighshire Voluntary Services Council
Building Resilient Communities through
voluntary action

DenbighshireVolunteers.net



GwirfoddolwyrSirDdinbych.net



Cefnogi Trydydd
Sector **Cymru**
Third Sector
Support **Wales**

- The right to request that DVSC corrects any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for DVSC to retain such data;
- The right to request that DVSC provides you with your personal data and where possible, to transmit that data directly to another data controller;
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;
- The right to object to the processing of personal data;
- The right to lodge a complaint with the Information Commissioners Office.

Controlling your personal information

You may choose to restrict the collection or use of your personal information in the following ways:

- if you have previously agreed to us using your personal information for direct marketing purposes, you may change your mind at any time by writing to or emailing us at office@dvsc.co.uk

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so. We may use your personal information to send you promotional information about third parties which we think you may find interesting.

You may request details of personal information which we hold about you under the General Data Protection Regulations 2018. If you would like a copy of the information held on you please write to: DVSC, Canolfan Naylor Leyland Well Street, Ruthin, LL15 1AF

If you believe that any information, we are holding on you is incorrect or incomplete, please write to or email us as soon as possible, at the above address. We will promptly correct any information found to be incorrect

Links to other websites

DVSC websites use cookies, and you can read our cookie policy [here](#). Our websites may also contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over these other websites. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

Canolfan Naylor Leyland, Naylor Leyland Centre
Stryd y Ffynnon, Rhuthun, Well Street, Ruthin, Sir Ddinbych, LL15 1AF Denbighshire, LL15 1AF
Ffôn/Tel: 01824 702441 e.bost/e.mail: office@dvsc.co.uk gwefan/website www.dvsc.co.uk

NEWVOL – Cwmni cyfyngedig drwy warant / Company limited by guarantee 3132487 Elusen Gofrestredig / Registered Charity 1054322



Cyngor Gwasanaethau Gwirfoddol Sir
Ddinbych
Creu Cymunedau Cryf trwy Weithredu
Gwirfoddol

Denbighshire Voluntary Services Council
Building Resilient Communities through
voluntary action

DenbighshireVolunteers.net



GwirfoddolwyrSirDdinbych.net



Cefnogi Trydydd
Sector **Cymru**
Third Sector
Support **Wales**

Transfer of Data Abroad

Where DVSC uses platforms outside the UK to process data (such as Survey Monkey), we have satisfied ourselves that these platforms adhere to recognised frameworks, such as the EU-US Privacy Shield Framework, as set forth by the European Commission and the US Department of Commerce regarding the collection, use and retention of personal data from European Union member countries, and have adequate measures in place to protect your data and comply with GDPR.

Automated Decision Making

We do not carry out automated decision making with your personal data.

Further processing

If we wish to use your personal data for a new purpose, not covered by this Data Protection Notice, then we will provide you with a new notice explaining this new use before we start the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, we will seek your prior consent to the new processing.

Contact Details

To exercise all relevant rights, queries or complaints please in the first instance contact DVSC on 01824 702 441 or via email office@dvsc.co.uk or at Naylor Leyland Centre, Well Street, Ruthin, LL15 1AF.

Canolfan Naylor Leyland, Naylor Leyland Centre
Stryd y Ffynnon, Rhuthun, Well Street, Ruthin, Sir Ddinbych, LL15 1AF Denbighshire, LL15 1AF
Ffôn/Tel: 01824 702441 e.bost/e.mail: office@dvsc.co.uk gwefan/website www.dvsc.co.uk

NEWVOL – Cwmni cyfyngedig drwy warant / Company limited by guarantee 3132487 Elusen Gofrestredig / Registered Charity 1054322